

Communications Flow Chart

RESOLVING ISSUES – Whom do I contact with questions regarding...

...Before/After-School Program?	...Student academics?	...Student behavior?	...Special Education?	...Extracurricular activities?	...Student athletics?	...Instructional technology?	...Student transportation?	...Food Service?	...Building/ Grounds/Facilities?
Site Supervisor	Teacher	Teacher	Teacher	Advisor	Coach	Teacher	Teacher	Teacher (K-5) or Assistant Principal (6-12)	Principal/ Assistant Principal
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
Program Director	Guidance Counselor (Grades 6-12) or Assistant Principal (Elementary)	Assistant Principal	Assistant Principal	Assistant Principal	Athletic Director	Principal/ Assistant Principal	Principal/ Assistant Principal	Principal	Director of Facilities
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
Assistant Superintendent for Curriculum and Instruction	Principal	Principal	Principal	Principal	Assistant Superintendent for Curriculum and Instruction	Technology Director	Transportation Director	Food Service Director	Assistant Superintendent for Business
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
Superintendent	Principal	Assistant Superintendent for Curriculum and Instruction	PPS Director	Assistant Superintendent for Curriculum and Instruction	Superintendent	Assistant Superintendent for Curriculum and Instruction	Assistant Superintendent for Business	Assistant Superintendent for Business	Superintendent
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
Board of Education	Assistant Superintendent for Curriculum and Instruction	Superintendent	Superintendent	Superintendent	Board of Education	Superintendent	Superintendent	Superintendent	Board of Education
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	Superintendent	Board of Education		Board of Education		Board of Education	Board of Education	Board of Education	
	↓								
	Board of Education								

*Please reach out to the appropriate Curriculum Director prior to reaching out to the Assistant Superintendent for Curriculum and Instruction. A list of directors, and contact information is available on p. 3