

MONTICELLO CENTRAL SCHOOL DISTRICT

TEACHER APPLICATION FOR APPROVAL OF GRADUATE WORK FOR SALARY CREDIT

Name of Teacher \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

The contract in force between the Board of Education and Monticello Teachers Association allows an increase of salary upon the completion of graduate courses or local "in-service" approved by the Superintendent. This applies to work completed between the Bachelor's Degree and ninety hours beyond the Bachelor's Degree or an earned Doctorate.

I herewith request approval of the following courses for salary credit and attach herewith a transcript from the college or university. My present salary does not include credit for these courses.

College or University \_\_\_\_\_

Course No. and Name \_\_\_\_\_

No. of Semester Hours \_\_\_\_\_

Date Completed \_\_\_\_\_

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**Proof of Master's Degree must be submitted for the increment.**

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DISPOSITION

Credits approved this application \_\_\_\_\_

Proof of Master's Degree \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent of Schools

**Must be submitted by August 31<sup>st</sup>.**