

MONTICELLO CENTRAL SCHOOL DISTRICT

Check if Change of School Previous School New School Grade/Class
(Turn form over to complete McKinney-Vento Act information.)

PUPIL REGISTRATION CHANGE OF ADDRESS FORM

Student Name: DOB: Date

Parent/Legal Guardian Name & Relationship to student:

Father: Living in home? Yes No Mother: Living in home? Yes No

Stepfather/Stepmother's Name: May be contacted? Yes No

NEW ADDRESS:

Street & Number: Apt. # Village/Town: State: Zip: VERIFIED YES NO

MAILING ADDRESS (if different from above):

OLD ADDRESS:

Specific Directions to New Address:

Father's Home #: Work: Cell:

Mother's Home #: Work: Cell:

Stepfather/Stepmother's Home #: Work: Cell:

Parent's Email Address:

Emergency Contact Person: (Please Print) Relationship

Phone # Home: Work: Cell:

Please make any appropriate changes if it varies from original registration.

Full Legal Names of All Children Living in the Household:

Table with columns: Name, Relationship, DOB, School, ID#, VERIFIED YES, NO. Contains 5 rows for child information.

My signature confirms that the information regarding change of address is accurate.

Parent/Guardian's Name: (Please Print)

Parent/Guardian's Signature: Effective Date:

School Official's Signature/Title: Date:

Type of Verification Received: (please attach)

This form is not considered an officially recognized registration form unless it has the signature of an appropriate school official.

**CONFIDENTIAL INFORMATION**

The answers you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificates. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Yes  No Is your current address a temporary living arrangement?  
If yes, please continue . . .

Yes  No Is this temporary living arrangement due to loss of housing or economic hardship?

Where is student currently living?

- In a motel/hotel
- In a transitional shelter
- In a place not designated for sleeping e.g.: car, park, campground, abandoned building
- Doubling up with family/friends due to economic hardship or loss of permanent housing

If any of the above apply, you will be asked if MCSD can refer you/your family to the ASK Program administered by SC BOCES and to sign a separate authorization form allowing the school to do the referral. The ASK Program can assist the student/s with supplies and tools for school as well as arranging transportation. The student is also entitled to the Free Lunch program.

For further information, please contact the school Registrar @ 794-0128 Ext. 78905.

**You have the right to *not* complete this questionnaire.**

**Acceptable Forms of Proof of Residence:**

Current Lease on property  
Utility Bill such as: electric, fuel oil, gas, cable  
School Tax Bill for current school year.  
Mortgage  
Recent Rent Receipt

***The Proof of Residence must include the parent's name & full address. Mailing address may be given separately.***

**If doubling up or living with person who has the bills & lease in their name:**

Parent must present one of the acceptable forms of Proof of Residence listed above - **and** - Must submit signed & notarized document from the person you are living with stating he/she gives you & your child housing. Your name and the names of all your children must be included in the affidavit. The Registrar's Office has affidavits which may be used for this purpose.

**Exception:** If student falls under McKinney-Vento Law.