

**BOARD OF EDUCATION  
Monticello Central School District  
Monticello, NY 12701**

**The Board of Education meeting will be held on Thursday, December 1, 2011 –  
Cooke Elementary School Multipurpose Room**

**6:00 PM – Regular BOE Meeting –  
Anticipated motion to adjourn to Executive Session at 6:01 PM  
Regular meeting to follow**

**PROPOSED AGENDA**

**A. Call to Order – Susan Purcell, President**

1. a. Pledge of Allegiance
- b. Anticipated Motion to move to Executive Session to discuss:

***Matters leading to the appointment and employment, of a particular person or person (s); and potential legal issues:***

2. Motion to return to Regular Session
3. Pledge of Allegiance
4. Electronic Devices
5. Agenda
  - a. Move agenda to the table
  - b. Additions, deletions, corrections to agenda
  - c. Adoption of agenda
- \*6. Approval of Minutes – November 3, 2011
- \*7. Approval of Minutes – November 17, 2011

**B. Consent Agenda**

**Personnel actions are contingent upon each selected Applicant's fingerprint supported criminal history background check in accordance with SAVE Legislation effective July 1, 2001.**

**1. Personnel – Resignations/Leaves/Retirements/Terminations**

- \*a. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the resignation of Kathryn Atkins, Teaching Assistant, effective December 5, 2011.
- \*b. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the leave of absence under the family medical leave act for Jose' Anderson, ESL Teacher, effective November 9, 2011 to December 23, 2011.

- \*c. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves with regret, the resignation for the purpose of retirement of Eileen Geysen, Senior Typist, effective August 24, 2013, with 31 years of service.
- \*d. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves with regret, the resignation for the purpose of retirement of Mary Koselnak, Assistant Director of Transportation, effective August 1, 2012, with 10 years of service.

## **2. Personnel – Appointments**

- \*a. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Denise Cedeira-Thornton as Records Management Officer and Records Access Officer for the 2011-12 school year.
- \*b. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of \_\_\_\_\_, Cleaner at a salary of \$21,500. per year, prorated, for a probationary period of 6 months in accordance with the Custodial contract effective November 21, 2011. This will fill the open position due to Brian Kelly's resignation, job posting 11-12-CS011.
- \*c. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Extra Curricular Music 2011-12 appointments effective September 6, 2011 as per attached posting.
- \*d. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Extra Curricular appointments 2011-12 effective September 6, 2011 as per attached posting.
- \*e. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Patti Sonnenschein to the extra curricular position of K-12 ELL Head Teacher at a stipend of \$5,125. as per the MTA contract and to the extra curricular position of Administrative Coordinator of English Language Learner Program K-12 at a stipend of \$5,000. for the 2011-12 school year.
- \*f. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the additions to the 2011-12 District Substitutes list as per attached.

## **\*3. Recommendations of the Committee on Special Education**

As a result of the meetings between October 29, 2011 to November 23, 2011 the Committee on Special Education recommends approval of the IEP of 23 students as per attached list.

- \*4. **Recommendations of the Committee on Pre-School Special Education**  
As a result of the meetings between November 1, 2011 to November 17, 2011 the Committee on Pre-School Special Education recommends approval of the IEP of 11 students as per attached list.
- \*5. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's Report for the month of October 2011.
- \*6. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Budget Transfers as per attached.

**C. Questions and Comments from the Public (refer to policy)\***

**D. Superintendent Update**

- \*1. Sullivan County School Boards Dinner, December 13, 2011
- \*2. Dates – Walk Throughs
- \*3. December Holiday Calendar
- \*4. Rutherford Elementary School NYS Education SINI Status Appeal

**E. School Business Official Update**

- \*1. Claims Auditor Report – September 2011
- \*2. Claims Auditor Report – October 2011
- \*3. Final Tax Collection Update

**F. Presentation**

- 1. Community Foundation - John Bell – Assistant Superintendent for Student Learning, Port Jervis City School District

**G. Board Roundtable**

**H. Action Items**

**1. Old Business**

**2. New Business**

**\*a. Resolution Recognizing Bargaining Unit**

WHEREAS, the Teaching Assistants of the Monticello Central School District have proven to be dedicated public employees over the years and who have provided tireless and invaluable services for the Monticello Central School District and;

WHEREAS, the Board of Education desires to formally commend and recognize such employees, and express its collective gratitude for their long-standing dedication to the Monticello Central School District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education Formally commends and recognizes our Teaching Assistants for their long-standing, dedicated public service to the Monticello Central School District and declares the month of December as Teaching Assistants Recognition Month.

- \*b. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the separation agreement of employee #00308 effective October 31, 2011.
- \*c. Be it resolved, by the Board of Education of the Monticello Central School District that the Stipulation of Settlement between the District and Employee #00536 is hereby approved.
- \*d. Be it resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approves the High School Annual Ski Trip to Sugarbush, Vermont.
- \*e. Policies – First Reading
  - \*1. Policy #0110 – Sexual Harassment
  - \*2. Policy #0115 – Student Bullying Prevention and Intervention
  - \*3. Policy #4010 – Equivalence in Instructional Staff and Materials
  - \*4. Policy #4321.13 - Pre-School Special Education
  - \*5. Policy #4321.14 – Special Education Personnel
  - \*6. Policy #4526 – Computer Use in Instruction
  - \*7. Policy#5150 – School Admissions
  - \*8. Policy #5151 – Homeless Children
- f. Policies – Second Reading and Adoption:
  - 1. Policy #1000 – Community Relations Goals
  - 2. Policy #1050 – Annual District Election and Budget Vote
  - 3. Policy #1130 – Media Relations
  - 4. Policy #8330 – Authorized use of District Owned Materials and Equipment

5. Policy #8332 – Use of District Owned Cell Phones
6. Policy #8635 – Information Security Breach and Notification
7. Policy 9140.1 – Staff Complaints and Grievances
8. Policy #9260 – Conditional Appointment and Emergency Conditional Appointment – Student Safety

**I. Correspondence**

**J. Information and Discussion**

**K. Adjournment**

\*Enclosures for Board of Education

**PLEASE VISIT OUR WEBSITE: [www.monticelloschools.net](http://www.monticelloschools.net)**

\*The Board of Education recognizes the value of public comment on educational issues and matters of public interest. In order to permit the fair and orderly expression of public comment, the following rules shall govern and will be administered by the presiding officer. **If you wish to speak, place your name, email and/or address or phone number on the sign-in lists provided (on clipboard in front of room), and include the topic of your comments.** The first public comment period of 45 minutes maximum duration will be at the beginning of the meeting and a period of 15 minutes maximum at the end of the meeting. Either period may be extended by a majority vote of the Board. **Neither public comment period is a time for public discussion.** If necessary, the community member will be contacted for follow-up.

When speaking, please identify yourself and/or group or organization you represent. Speak clearly and loudly enough for everyone in the room to hear you. Speakers are requested to: **Limit their remarks to three (3) minutes. No speaker may comment on or identify any particular student or employee by name, position, or situation in his/her comments.** All comments are to be directed to the Board President or designee. Handouts and/or petitions are to be given only to the Board President for distribution to the Board. The Board will receive and consider all written comments.