

**BOARD OF EDUCATION
MONTICELLO CENTRAL SCHOOL DISTRICT
MONTICELLO, NEW YORK 12701**

Reorganization Meeting
7:00 P.M.

RJK Middle School Library
July 5, 2011
Regular Meeting to follow

AGENDA

Superintendent swears in District Clerk

Roll Call

Appointment of Chairperson – Mary Ryan Buchholz, District Clerk

Pledge to Flag

Administration of Oath to newly elected Board members, Robert Bellamy, June Havas-Lombardi, Susan Purcell, Alyce Van Etten, McKenzie Greene

Election of President and Vice President

Administration of Oath to President and Vice President, by Mary Ryan Buchholz, District Clerk

District Clerk will administer Oath of office to Claims Auditor, Treasurer and Tax Collector within 30 days of appointment date

Election of Delegate and Alternate for Sullivan County School Boards Association

Appointments and Designations

Clerk of the Board - Mary Ryan Buchholz

District Treasurer - Elizabeth Terwilliger

Claims Auditor – Maureen Stancage

Tax Collector - Merle Friedlander

Central Treasurer of Extraclassroom Activity Fund: Middle School – William Reed Jr.

High School - Nancy Swaine & Sue Bahrenburg

Records Management Officer – TBA

Record Access Officer - TBA

Asbestos Designee - John Travis

Attendance Officer - Debra Heins

Census Enumerator - Cathy Travis

Independent Auditor – Cooper, Niemann & Co., LLP

Internal Auditor – Knack, Pavloff & Company, LLP

School Attorneys - General Counsel Service: Baum & Baum

School Attorneys - Labor Relations & General Counsel - Donoghue, Thomas,
Auslander & Drohan

Title IX and Title VII Officers – Kenneth Newman, Sr.

Section 504 Compliance Officer – Kenneth Newman, Sr.

Residence Officers – Kenneth Newman, Sr.

School Physicians - Chief School Medical Officer - Dr. Amarjit S. Gill
High School - Dr. Amarjit S. Gill
Middle School - Dr. Amarjit S. Gill
Rutherford School - Dr. Imran Ahmed
Cooke School - Dr. Imran Ahmed
Chase School - Dr. Dhirajlal Shah
Hebrew Day School - Dr. Abraham Garfinkel
Transportation Dept. - Partners in Safety
Fee basis for all physicians

Purchasing Agent - Edward V. Rhine
(With authorization of Purchasing Agent, Superintendent of Schools
may sign purchase orders in his absence.)

Payroll Certification – Edward V. Rhine

Designation of Depositories:

Key Bank of Monticello
M & T Bank for capital construction
J.P. Morgan Chase Bank
Bank of Jeff
All Funds including Federal Depositories for Income Tax and Trust & Agency Fund,
Bond & Interests Account

Designation of Institutions for Investment Purposes:

J.P. Morgan Chase Bank
Key Bank
M & T Bank
Bank of Jeff

Authorization of Surety Bonds:	District Treasurer	- \$ 2,000,000
	Tax Collector	- \$ 2,000,000
	Claims Auditor	- \$ 100,000
	Business Official	- \$ 2,000,000

Designation of Official Newspaper:

Times Herald Record - Middletown

Mileage Reimbursement Rate for employees not covered by contracts - IRS rate that is in effect
July 1, 2011.

Petty Cash Accounts:

Business Office - Chris Rice - \$100
Bus Garage - Transportation Supervisor - Martin Gershowitz - \$100
Pupil Personnel Services – Edward Escobar - \$50
Cafeteria School Lunch Manager – Debra Donleavy - \$100
High School - Arleene Siegel - \$100
Middle School - Deborah Wood - \$100
Rutherford School - Kimberly Patterson - \$50
Cooke School – Sandra Johnson-Fields - \$50
Chase School - Susan Gottlieb - \$50

To authorize Board members to attend conferences, conventions and workshops at District expense and to authorize the Superintendent of Schools or his designee to approve conference requests, and expenses, of staff members as per General Municipal Law 77.b.

Authorize the Superintendent of Schools, or designee, to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed \$5,000 for individual transaction and up to \$15,000 for cumulative transactions as authorized in Board Policy number 6150.

To authorize the Treasurer and in the Treasurer's absence, the Business Official, to make payment of District funds by use of the facsimile signature and use of a check-signing machine as per Ed. Law 1720, and 2523.

To readopt all Board Policies and Code of Ethics that were in effect during the previous year.

To appoint Acting Principals of High School and Middle School as follows:

Mark Sutherland:	Acting High School Principal in the Absence of Arlene Siegel
Virginia Morse:	Acting High School Principal in the Absence of Arlene Siegel and Mark Sutherland
Jason Doyle:	Acting Middle School Principal in the Absence of Deborah Wood
Greg D'Ambrosio:	Acting Middle School Principal in the Absence of Deborah Wood and Jason Doyle
John Correa:	Acting K.L. Rutherford School Principal in the Absence of Kim Patterson

To appoint Edward Escobar, Pupil Personnel Services Director, and Patti Sonnenschein, Coordinator of Pupil Personnel Services, as administrators with authority to suspend students attending BOCES.

To establish the first and third Thursday of each month as the regular business meetings of the Board of Education.